



City of Muscatine

ITEM NUMBER 2024-0094

AGENDA ITEM SUMMARY

DATE: 3/21/2024

STAFF

John Kreuzenstein, Information Technology Manager

SUBJECT

Request to Approve the Issuance of a Purchase Order to Dell Technologies of Austin Texas, in the amount of \$14,659.16, for IT products and services.

EXECUTIVE SUMMARY

Request approval to issue a purchase order to Dell Technologies of Austin Texas in the amount of \$14,659.16 for IT products and services.

STAFF RECOMMENDATION

A bid for the required products was solicited from 24 potential vendors, with the apparent low bidder being Winsor Consulting of Buffalo, Iowa in the amount of \$17,800.48.

Since the total bid by Winsor Consulting exceeds the amount of our standard purchasing contract with Dell Technologies, staff recommends that all bids be rejected, and a purchase order created directly to Dell Technologies in the amount of \$14,659.16.

BACKGROUND/DISCUSSION

The requested purchase is to replace two existing servers which have been in use since October 23, 2018, and are no longer covered under any type of maintenance contract. The new systems will be installed with a new seven-year maintenance contract which would be considered as the functional life of this purchase.

CITY FINANCIAL IMPACT

This is a budgeted expense with the recommended funding source of the City's Computer Replacement Fund.

ATTACHMENTS
